



ROSPAC ARTS BEATS AND EATS GATE VOLUNTEER INSTRUCTIONS

- You will need to be at the Arts Beats and Eats offices at **2:45PM** on Monday, September 7 for orientation.
- Festival offices are at the First United Methodist Church in Royal Oak. The back door entrance is on Lafayette and 7th.
- If you are parking at Royal Oak High School, plan on taking 45 minutes to park your vehicle, shuttle ride, drop-off and walk to the festival offices. Arrive at ROHS by 2:00PM to accomplish this. Get a free parking pass from us.
- After orientation, each team will be walked to their gates from HQ by a gate captain.
- Our shift begins between 3:30P and 4:00PM. We will filter in our volunteers as the earlier shift leaves to make for the best possible transition.
- Each volunteer will get a wristband, which is good for the entire festival.
- There are 13 gates, but gate 10 is only an exit so we need to cover 12 gates, not 11 as earlier thought. Some gates are busier (Second and Washington) and some slower (Lincoln and Washington). See the attached list for which gate you are currently assigned. We have made some changes in the SignUp Genius, which are marked red. If you are not paired with your group, let us know and we will adjust.
- Water is provided. A meal ticket is also provided. We can bring snacks if we desire.
- There is no secure storage of valuables, so don't bring anything you can't hold or put in your pocket. You can carry a cross body purse if that is more convenient.
- You will be standing during the entire shift. Dress appropriately.
- It is a "Rain Or Shine" festival. Unless weather is dangerous, we will be expected to man the gates.
- In case of Rain, Arts Beats and Eats will provide ponchos
- Sun is the biggest problem. There is no shelter. Use Sunscreen. Wear a hat and Sunglasses.
- Talk to people about ROSPAC and tell them to go to www.rospacefund.org to donate if possible.